

ANCILLARY FEES



Fees shown in Australian Dollars AUD | Effective 25th March 2023

Items	Amount
Enrolment	
Administration fee (non-refundable)	\$250.00
Late enrolment fee <i>Note: Continuing students are required to re-enrol each trimester. A late enrolment fee applies from Week 02 of each trimester.</i>	\$100.00
Overdue tuition fee penalty	
- Up to 5 business days	\$100.00
- More than 5 business days	\$200.00
General	
New COE fee	\$100.00
Student ID Card Replacement fee	\$30.00
Student Access Card Replacement fee	\$100.00
Photocopying and Printing fee All new students receive a \$5.00 once only credit on their student card upon enrolment.	
- Standard (A4 size, black and white) printing or photocopying, cost per side	\$0.10
- Color printing and photocopying (A4), cost per side	\$0.20
Re-issuance of academic qualifications	
Transcript re-issuance fee	\$30.00
Testamur re-issuance fee	\$100.00
Postage of documents fee	
- Registered Post Within Australia	\$25.00
- Registered Post Overseas	\$40.00
- Courier Delivery within Australia	\$40.00
Graduation	
Graduation attendance fee (with 2 guests)	\$200.00
Graduation attendance per additional guest	\$60.00
Credit card charges	
Credit card surcharge <i>Note: AIA only accepts Visa and Mastercard credit cards.</i>	1.50%