

CHANGE OF AGENT FORM



Complete this form in BLOCK LETTERS.

This form is to be used by Analytics Institute of Australia (AIA) applicants to nominate or change an approved AIA Agent representative to assist with a course application to AIA.

Please note:

- This form is to be completed by the applicant/student.
- Incomplete applications will not be processed.
- AIA reserves the right to reject this request depending on the reason.
- Further details about the form can be found at and the service level provided.

PERSONAL DETAILS

Family name:	<input type="text"/>
Given name(s):	<input type="text"/>
Student ID Number:	<input type="text"/>
Date of Birth:	<input type="text"/>
Email Address:	<input type="text"/>

PREVIOUS AGENT DETAILS *(If any)*

Company name:	<input type="text"/>
Address:	<input type="text"/>
City:	<input type="text"/>
Country:	<input type="text"/>
Email Address:	<input type="text"/>

NEW AGENT DETAILS

Company name:	<input type="text"/>
Address:	<input type="text"/>
City:	<input type="text"/>
Country:	<input type="text"/>
Contact Person:	<input type="text"/>
Position Title:	<input type="text"/>
Email Address:	<input type="text"/>
Signature	<input type="text"/>
	Date: <input type="text"/>

REASON

(If you are changing your agent, please indicate the reason why you are not satisfied with your current agent)

Not responsive to my requests

Provided wrong or misleading information

Other:

Please specify:

STUDENT DECLARATION

I hereby certify that:

- The information I have provided on this application form is correct and complete.
- I have contacted my previous agent to notify them that I am now seeking representation by a new agent.
- I give my consent to the Analytics Institute of Australia to disclose my personal information (in accordance with AIA's Privacy Policy) to the above Nominated Agent for the purposes of my application.

Student Signature: Date:

FOR OFFICE USE ONLY

Received by: Date Received:

Approved Not Approved Commission Allocation

Comments:

Signature: Date:

PRIVACY STATEMENT

Analytics Institute of Australia collects personal information about you for the purposes of administering your enrolment in your chosen education course(s) or unit(s) of study. We may not be able to process your request if you do not provide all the information requested on this form. We may disclose personal information about you in accordance with our Privacy Policy including to your education agent, and to the Australian government as required or authorised by law. Our Privacy Policy contains detailed information about how you can access and correct the personal information we hold about you or make a privacy complaint.